



State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$1,700,000.00	E230 - Commission on Indigent Defense	Civil Legal Services

Organization Information

Entity Name	South Carolina Legal Services
Address	701 S. Main Street
City/State/Zip	Greenville, SC 29601
Website	https://sclegal.org
Tax ID#	57-0485205
Entity Type	Nonprofit Organization

Organization Contact Information

Contact Name	Shunna Jeter
Position/Title	Executive Director
Telephone	864-679-3552
Email	shunnajeter@sclegal.org

Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
Legal Aid Funding	\$1,700,000.00	Funds received by SCCID are pass thru to the South Carolina Legal Services entity who uses the funds to provide legal services to the low income individuals of South Carolina.
Grand Total	\$1,700,000.00	

Please explain how these funds will be used to provide a public benefit:

The budget authorization for the Legal Aid Funding is \$1,700,000 for FY24-25. The actual revenue collected for the FY24-25 was only \$1,385,576.59. The SC Legal Services' annual budget is based upon the actual revenue collected and distributed by SCCID and not the budget authorization of \$1.7 million. The organization makes budget adjustments in the final quarter to reflect actual expenditures based upon the final funding distribution.

See the attached narrative.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.



Organization Signature

Executive Director

Title

Shunna Jeter

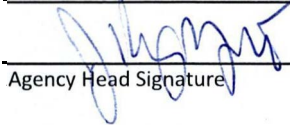
Printed Name

10/18/2024

Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2025.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2025.



Agency Head Signature

6-25-2025

Date

J. Hugh Ryan

Printed Name

South Carolina Legal Services

Funding Benefits

July 2024 – June 2025

Public Benefit: Funds received by the South Carolina Commission on Indigent Defense (SCCID) are used to provide civil legal services to low-income individuals in South Carolina.

South Carolina Legal Services (SCLS) receives funds from the SCCID via the Filing Fee addition on civil complaints filed in Circuit Court. The funds are used to leverage other resources, enabling us to provide more impactful, holistic assistance to our clients.

The SCCID funds directly support several SCLS projects: the Victims of Crimes Act Grant (VOCA), Equal Justice Works and Housing and Urban Development Eviction Protection Programs (EJW-HUD), and support for significant legal challenges that are not covered by these grants or our primary funder, the Legal Services Corporation (LSC). The SCCID funds are essential to our work and ability to meet the legal needs of our clients.

- VOCA: The SCCID funds support the 20% match requirement for the VOCA grant to provide legal services to domestic violence victims and survivors. This work is an essential part of our mission and benefits the public at large. SCLS receives VOCA funds from the South Carolina Attorney General's Office. SCLS primarily assists the victims with dissolving their marriages and works on related issues like child custody. Cases are usually handled in the Family Court. Additionally, funds are used to assist domestic violence victims with a myriad of other legal matters, including housing, consumer, employment, and other areas that generally arise out of their domestic abuse.
- EJW-HUD: SCLS uses the SCCID funds to support its eviction protection programs. These programs will 1) stabilize housing for low-income tenants, especially historically underserved populations, and 2) assist in critical data collection to support expanding eviction protection programming. SCLS is awaiting the results of the grant requests for HUD and EJW. If approved, SCCID funds will be used as a match for these grants.
- LITC: That grant assists clients who have legal issues with the IRS for tax-related problems. Although these clients have limited income, they experience various issues under the tax laws. These cases include identifying defenses to decrease or extinguish a wrongfully calculated tax liability or to assist with payment plans or other settlement options to seek resolution of the tax liability clients are faced with but unable to fully pay. Because of the ongoing and changing tax laws and the legislation that was promulgated arising therefrom, SCLS continues to see clients needing legal tax advice and assistance to comply with and understand these laws and regulations.
- Upstate MLP: This is an integrated upstream approach to addressing and preventing health-harming civil legal barriers to patients' health. In an MLP, lawyers collaborate with healthcare

providers to ensure the health of vulnerable patients and families by addressing unmet health-harming needs in conjunction with medical care.

- SCLS also uses the SCCID grant to fund certain expenses the law firm is not able to charge to the above grants or our primary funder, LSC. The Code of Federal Regulations prohibits certain expenses from being charged to LSC. Examples include payment for local bar/section dues and rulemaking activities. The SCCID grant supports the work of SCLS and enables us to serve deserving low-income clients who would otherwise go without necessary legal representation. If the client's legal matter is within the priorities set by the SCLS Board of Directors, the SCCID funds, with any other eligible funds, will be used to assist that client with a resolution of their legal needs.

Lastly, for each grant SCLS receives, we use a pro-rata calculation to assist with the operating costs of the law firm's business costs. Each of the eight offices of SCLS is required to be charged a pro-rata share of operating expenses. The SCCID funds from the State are used in this manner as a requirement for SCLS to perform its mission to provide equal access to justice for low-income South Carolinians.



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2025.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
	E230 - Commission on Indigent Defense	Civil Legal Services

Organization Information

Entity Name	South Carolina Legal Services
Address	701 S. Main Street
City/State/Zip	Greenville, SC 29601
Website	https://sclegal.org
Tax ID#	57-0485205
Entity Type	Nonprofit Organization

Organization Contact Information

Name	Shunna Jeter
Position/Title	Executive Director
Telephone	864-679-3552
Email	shunnajeter@sclegal.org

Reporting Period

Reporting Period	Quarter 4: April 1, 2025 - June 30, 2025
------------------	--

Accounting of how the funds have been spent:

Description (Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
	\$1,700,000.00					\$0.00	\$1,700,000.00
Personnel and Fringe Benefits		\$103,107.98	\$228,142.49	\$79,931.21	\$94,111.69	\$505,293.37	-\$505,293.37
Occupancy (Rent,Storage,Utilities,Janitorial,Security,Building Maint)		\$22,963.77	\$37,473.39	\$18,887.71	\$33,195.92	\$112,520.79	-\$112,520.79
Professional Fees (Audit, Computer Services,Contract for Clients)		\$19,651.79	\$29,968.92	\$19,281.63	\$31,638.74	\$100,541.08	-\$100,541.08
Travel & Training (Vhe Expenses, Hotel, Meals, Board)		\$14,254.85	\$51,745.86	\$15,765.53	\$14,164.50	\$95,930.74	-\$95,930.74
Office Expenses (Sup,Comp Sup,Small Equip,Postage,Printing,Delivery)		\$26,865.56	\$35,386.76	\$3,922.09	\$20,023.97	\$86,198.38	-\$86,198.38
Telephone,Internet Expense,Insurance(Liability,Cyber,Bonding)		\$21,584.79	\$26,263.16	\$18,614.91	\$36,265.70	\$102,728.56	-\$102,728.56
Indirect Cost (15% de minus of Personnel and Fringe Benefits)		\$10,310.80	\$32,924.22	\$49,771.90	\$170,962.97	\$263,969.89	-\$263,969.89
Other Exp(Admin Fees,LigMemb fees,Staff Rel,Client Rel, Adv Cap exp)		\$12,176.59	\$24,101.63	\$36,472.42	\$13,704.65	\$86,455.29	-\$86,455.29
Grand Total	\$1,700,000.00	\$230,916.13	\$466,006.43	\$242,647.40	\$414,068.14	\$1,353,638.10	\$346,361.90

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Shunna V. Jeter

Printed Name

Executive Director

Title
6/13/2025

Date



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2025.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
	E230 - Commission on Indigent Defense	Civil Legal Services

Organization Information

Entity Name	South Carolina Legal Services
Address	701 S. Main Street
City/State/Zip	Greenville, SC 29601
Website	https://sclegal.org
Tax ID#	57-0485205
Entity Type	Nonprofit Organization

Organization Contact Information

Name	Shunna Jeter
Position/Title	Executive Director
Telephone	864-679-3552
Email	shunnajeter@sclegal.org

Reporting Period

Reporting Period	Quarter 3: January 1, 2025 - March 31, 2025
------------------	---

Accounting of how the funds have been spent:

Description (Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
	\$1,700,000.00					\$0.00	\$1,700,000.00
Personnel and Fringe Benefits		\$103,107.98	\$228,142.49	\$79,931.21		\$411,181.68	-\$411,181.68
Occupancy (Rent,Storage,Utilities,Janitorial,Security,Building Maint)		\$22,963.77	\$37,473.39	\$18,887.71		\$79,324.87	-\$79,324.87
Professional Fees (Audit, Computer Services,Contract for Clients)		\$19,651.79	\$29,968.92	\$19,281.63		\$68,902.34	-\$68,902.34
Travel & Training (Vhe Expenses, Hotel, Meals, Board)		\$14,254.85	\$51,745.86	\$15,765.53		\$81,766.24	-\$81,766.24
Office Expenses (Sup,Comp Sup,Small Equip,Postage,Printing,Delivery)		\$26,865.56	\$35,386.76	\$3,922.09		\$66,174.41	-\$66,174.41
Telephone,Internet Expense,Insurance(Liability,Cyber,Bonding)		\$21,584.79	\$26,263.16	\$18,614.91		\$66,462.86	-\$66,462.86
Indirect Cost (15% de minus of Personnel and Fringe Benefits)		\$10,310.80	\$32,924.22	\$49,771.90		\$93,006.92	-\$93,006.92
Other Exp(Admin Fees,LigMemb fees,Staff Rel,Client Rel, Adv Cap exp)		\$12,176.59	\$24,101.63	\$36,472.42		\$72,750.64	-\$72,750.64
Grand Total	\$1,700,000.00	\$230,916.13	\$466,006.43	\$242,647.40	\$0.00	\$939,569.96	\$760,430.04

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Executive Director

Signature
Shunna V. Jeter

Printed Name

Title
4/15/2025

Date



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2025.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
	E230 - Commission on Indigent Defense	Civil Legal Services

Organization Information

Entity Name	South Carolina Legal Services
Address	701 S. Main Street
City/State/Zip	Greenville, SC 29601
Website	https://sclegal.org
Tax ID#	57-0485205
Entity Type	Nonprofit Organization

Organization Contact Information

Name	Shunna Jeter
Position/Title	Executive Director
Telephone	864-679-3248
Email	shunnajeter@sclegal.org

Reporting Period

Reporting Period	Quarter 2: October 1, 2024 - December 30, 2024
------------------	--

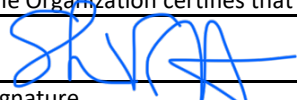
Accounting of how the funds have been spent:

Description (Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
	\$1,700,000.00					\$0.00	\$1,700,000.00
Personnel and Fringe Benefits		\$103,107.98	\$228,142.49			\$331,250.47	-\$331,250.47
Occupancy (Rent,Storage,Utilities,Janitorial,Security,Building Maint)		\$22,963.77	\$37,473.39			\$60,437.16	-\$60,437.16
Professional Fees (Audit, Computer Services,Contract for Clients)		\$19,651.79	\$29,968.92			\$49,620.71	-\$49,620.71
Travel & Training (Vhe Expenses, Hotel, Meals, Board)		\$14,254.85	\$51,745.86			\$66,000.71	-\$66,000.71
Office Expenses (Sup,Comp Sup,Small Equip,Postage,Printing,Delivery)		\$26,865.56	\$35,386.76			\$62,252.32	-\$62,252.32
Telephone,Internet Expense,Insurance(Liability,Cyber,Bonding)		\$21,584.79	\$26,263.16			\$47,847.95	-\$47,847.95
Indirect Cost (10% de minus of Personnel and Fringe Benefits)		\$10,310.80	\$32,924.22			\$43,235.02	-\$43,235.02
Other Exp(Admin Fees,LigMemb fees,Staff Rel,Client Rel, Adv Cap exp)		\$12,176.59	\$24,101.63			\$36,278.22	-\$36,278.22
Grand Total	\$1,700,000.00	\$230,916.13	\$466,006.43	\$0.00	\$0.00	\$696,922.56	\$1,003,077.44

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.


Signature
Shunna V. Jeter
Printed Name

Executive Director
Title
01/22/2025
Date



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2025.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
	E230 - Commission on Indigent Defense	Civil Legal Services

Organization Information

Entity Name	South Carolina Legal Services
Address	701 S. Main Street
City/State/Zip	Greenville, SC 29601
Website	https://sclegal.org
Tax ID#	57-0485205
Entity Type	Nonprofit Organization

Organization Contact Information

Name	Shunna Jeter
Position/Title	Executive Director
Telephone	864-679-3552
Email	shunnajeter@sclegal.org

Reporting Period

Reporting Period	Quarter 1: July 1, 2024 - September 30, 2024
------------------	--

Accounting of how the funds have been spent:

Description (Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
	\$1,700,000.00					\$0.00	\$1,700,000.00
Personnel and Fringe Benefits		\$103,107.98				\$103,107.98	-\$103,107.98
Occupancy (Rent,Storage,Utilities,Janitorial,Security,Building Maint)		\$22,963.77				\$22,963.77	-\$22,963.77
Professional Fees (Audit, Computer Services,Contract for Clients)		\$19,651.79				\$19,651.79	-\$19,651.79
Travel & Training (Vhe Expenses, Hotel, Meals, Board)		\$14,254.85				\$14,254.85	-\$14,254.85
Office Expenses (Sup,Comp Sup,Small Equip,Postage,Printing,Delivery)		\$26,865.56				\$26,865.56	-\$26,865.56
Telephone,Internet Expense,Insurance(Liability,Cyber,Bonding)		\$21,584.79				\$21,584.79	-\$21,584.79
Indirect Cost (10% de minus of Personnel and Fringe Benefits)		\$10,310.80				\$10,310.80	-\$10,310.80
Other Exp(Admin Fees,LigMemb fees,Staff Rel,Client Rel, Adv Cap exp)		\$12,176.59				\$12,176.59	-\$12,176.59
Grand Total	\$1,700,000.00	\$230,916.13	\$0.00	\$0.00	\$0.00	\$230,916.13	\$1,469,083.87

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Shunna Jeter

Printed Name

Executive Director

Title

10/17/2024

Date